

Hello Ladies and Gentlemen of The Wheat Ridge Art League!

I realize that the internet can be intimidating for those of us who are not familiar with it, and I would like to help you with some of the basics so you will know how to post your photos onto our Facebook page, and e mail Joyce Richter, who can then display your work on our website.

And there are a lot of great websites with wonderful artwork that you might enjoy browsing through.

Here are 4 sections that I will explain and if there is anything I am not covering that you would like to have explained, please let me know.

- 1) Saving photos from your camera or phone onto your computer.
- 2) Attaching a copy of your photos to an e mail
- 3) Creating a Facebook page
- 4) List of helpful web pages

1. Saving photos from your camera or phone onto your computer.

To transfer photos from your camera or phone to the computer, connect your phone or camera to the computer with a USB cable. Then on the computer, open the photos app (select the Start button, and then the Photos).

Select Import, and follow the instructions. It will automatically select new items you haven't imported before, or you can choose what to import.

2. How To Send An E Mail With An Attachment (A Copy of Your Photo)

- a) Open your e-mail program
- b) Open a new email message window, usually by clicking the "New Message" or the "Compose Email" icon
- c) Compose the message you want to send.
- d) Click on the menu item with the paperclip icon that says "Attach a file" or something similar (e.g., "Attach Files") at the top of the page.
- e) The paperclip "Attach a File" icon will take you directly to your computer's folders.
- f) Go to the folder where your pictures are stored and choose it – click on it.
- g) Browse through that folder and click on the photo or document you wish to attach. In most cases, you can select multiple files by holding down the CTRL key while clicking on each file.
- h) Click "Open" or "Choose File" or another similar button to attach this photo or document to your email.

- i) This will take you right back to the e mail message you are going to send. You will see the attached photo/document in this e mail.
- j) Type in the email address of the person you want to send this e mail and attachment to in the "To:" field, add a subject to the "Subject" line, you already have the message in the body, and hit Send.

3. Creating a Facebook account

If you have never used Facebook, you may not know how to set up a new account. The process is user-friendly. You can enter all the required info into the main Facebook page, creating a new account in a minute or two. Once you get your new Facebook account, you can use it to chat with friends, send messages, upload videos, share photos, join groups and find activities.

STEP 1

Visit facebook.com in your Web browser. (Google)

STEP 2

Click on the "First Name" box to select it. Type your first name into the box once.

STEP 3

Select the "Last Name" box and enter your last name

STEP 4

Select the two email boxes and enter your email address. Facebook requires you to enter the email address twice, because the email address must be accurate for a new account creation.

STEP 5

Click on the "New Password" box and type in the password you want associated with the account.

STEP 6

Click on the gender and birthday drop-down boxes, selecting each from the list of options.

STEP 7

Click the green "Sign Up" button. You will be redirected to a new screen. This screen tells you that an activation link has been sent to your email account.

STEP 8

Log in to your email account and click on the activation link in the email that Facebook sends you. Once you click the link, your account becomes active. You are now officially signed up and logged in.

4. Here are the people in the Wheat Ridge Art League who can post your work onto our Facebook page:

Alex Hinst

Joy Dare

E mail pictures of your art and your bio to our webmaster and she will post them onto our web page.

Joyce Richter - webmaster

Note: You will find links to send email on the WRAL website Contact page <http://www.coloradocolorists.com/wral/WRALcontact.html>. (Sorry for the inconvenience, but email addresses posted to the internet, even in a .pdf file, can be spammed if they are not encoded to prevent this.)

This is the website for our Facebook page:

<https://www.facebook.com/WheatRidgeArtLeagueDenver/>

And this is the website for the Wheat Ridge Art League:

<http://www.coloradocolorists.com/wral.html>

Here are some websites that contain various communities of other artists. I look at them as places to go to see what different artists do. Sometimes we don't get out and about as much as we would like and we need to be inspired. So here are some places to visit to maybe get some inspiration:

Behance - <https://www.behance.net/> - artists and illustrators who build websites.

Artstation - <https://www.artstation.com> - films, video games, entertainment

Dribbble - <https://dribbble.com> - graphic artists and illustration

Ello - <https://ello.co/discover/photography> - photography

Pinterest <https://www.pinterest.com/> - People pin photos into collections called "boards" and you can have different boards for art, cooking, hobbies, etc. It's a place where people can go to get ideas for any project or interest.

Sketchfab - <https://sketchfab.com> - 3D art, models and animation

Google+ <https://plus.google.com> It's a social network but there are fantastic artists and their work on this site.